



Jason Zaccaria, Administrator
Amy Person, MD, Health Officer
Lisa Wight, Human Resources

Contact Us

Voice: (509) 460-4200
Fax: (509) 460-4590
Online: www.bfhd.wa.gov
Email: info@bfhd.wa.gov
Visit: 7102 West Okanogan Place
Kennewick, WA 99336

*Benton-Franklin Health District is an
Equal Opportunity Employer*

BFHD Values

Excellence:

We deliver the highest quality services incorporating community assessment data and evidence based practices to produce the best possible health outcomes.

Diversity:

We feel a stronger community is based on engaging all cultures, attitudes, and beliefs.

Communication and Collaboration:

We share information and talents to best serve our community.

Integrity and Accountability:

We make informed decisions to earn the trust of those we serve and strive to do what's right.

Effectiveness: We maximize resources to provide proactive and relevant services that improve our community's health.

Drug-Free Workplace

*Benton-Franklin Health District is a
drug-free, tobacco-free workplace.*

Mission: BFHD provides all people in our community the opportunity to live full productive lives by promoting healthy lifestyles, preventing disease, reducing injury and protecting our environment.



Registered Nurse I (Immunization & Communicable Disease)

Hours: Full-time, 40 hours per week
Salary: \$3526 - \$4394
Closing Date: September 11, 2015

The Position

DEFINITION: The primary responsibilities of this Registered Nurse position is to provide office and clinic support in the communicable disease program.

ESSENTIAL JOB FUNCTIONS:

- Reviewing travel itineraries and providing information and recommendations for vaccinations as well as other health concerns associated with the expected travel plans.
- Provide routine immunizations to children and adults in the Immunization Clinic.
- Provide TB testing and make referrals per treatment guidelines.
- Conduct Communicable Disease investigations per DOH and BFHD guidelines.

KNOWLEDGE, SKILLS AND ABILITIES:

- **Knowledge of:** Public Health issues, characteristics, and trends affecting our community.
- **Skills:** Must have excellent written and oral communication skills; be able to use a computer for word processing, navigating the internet, conducting job focused research; be able to conduct client assessments, provide referrals according to client needs, and maintain electronic medical records; be able to organize work load while juggling multiple projects.
- **Abilities:** Maintain a professional and respectful work relationship with a culturally diverse population; able to work collaboratively and

cooperatively with co-workers and the public; exercise professional judgment in the application of public health principles and nursing practice using independent judgment; write clear reports and maintain accurate client records; interpret written nursing program guidelines and regulations; organize and manage own workload with minimal supervision.

The Requirements & Selection Process

MINIMUM QUALIFICATIONS:

- Two years' experience as a Registered Nurse preferred
- A valid license to practice as a Registered Nurse in the State of Washington
- A valid Washington State Driver's License
- May require a Washington State Patrol background check

Additional Requirements: Performance of job duties requires driving on a regular basis, a valid Washington State driver's license, the use of the incumbent's personal motor vehicle when a District fleet vehicle is not available for use, and proof of appropriate auto insurance.

SELECTION PROCESS: The most qualified applicants, based in part upon evaluation of the completed application and related information will be invited for an interview. Applications should be submitted to the Human Resources Manager, Lisa Wight, 7102 W. Okanogan Place, Kennewick, WA 99336, prior to close of business September 11, 2015.

About Our Area

South-central Washington provides a wonderful living environment with access to numerous rivers and four seasons of weather. We have affordable housing and excellent schools, including local colleges. We have fine dining, shopping, and access to many sporting and cultural offerings without the traffic of larger cities. When you want to see other sites, Seattle, Spokane, Portland, Oregon, and Idaho are just a couple of hours away.

Goal 1:

Excel at internal communication, external communication, and customer service

Goal 2:

Advance the agency's ability to reduce & prevent chronic diseases and injury across the life-course

Goal 3:

Expand partnerships with businesses, community organizations, and government agencies.

Goal 4:

Enhance Technology and Infrastructure.

Goal 5:

Manage our resources with fiscal responsibility and efficiency through a transparent, comprehensive process.

Goal 6:

Strengthen the resilience and culture of our workforce.